



## YOUTH VOLUNTEER APPLICATION

*KUNM-FM is a public resource striving to serve the people of northern and central New Mexico with alternative music and information programming. Volunteers are the lifeblood of this organization. KUNM's success is dependent on the creative and diverse input of its volunteers.*

***KUNM youth producers are volunteers ages 13-18 years.***

*Please print or type OR E-mail back: You must fill in the portions that have \*.*

\* Name \_\_\_\_\_

\* Address \_\_\_\_\_

\* City \_\_\_\_\_ Zip \_\_\_\_\_

\* Home Phone \_\_\_\_\_ Cell/Work Phone \_\_\_\_\_

\* Age \_\_\_\_\_ \* E-mail  
Address \_\_\_\_\_

### STUDENT

yes  no If yes, what school? \_\_\_\_\_ Grade \_\_\_\_\_

### WORK EXPERIENCE

Place of employment \_\_\_\_\_

Job Title \_\_\_\_\_ Work Hours per week? \_\_\_\_\_

### EDUCATION BACKGROUND. List dates, schools. List school activities:

---

---

---

---

### OTHER RELATED EXPERIENCE—Include Radio Experience:

---

---

\* **AVAILABILITY.** List SPECIFIC days and times you are available to come to the station. Please list AM or PM and how many hours at a time.

Mon. \_\_\_\_\_ Thurs. \_\_\_\_\_ Sun. \_\_\_\_\_  
Tues. \_\_\_\_\_ Fri. \_\_\_\_\_  
Wed. \_\_\_\_\_ Sat. \_\_\_\_\_

\* **AFFIRMATIVE ACTION INFORMATION.** The information requested will be used internally at KUNM. It will be separated from your application and will be kept confidential.

- |   |  |
|---|--|
| <input type="checkbox"/> African-American, non-Hispanic | <input type="checkbox"/> American Indian |
| <input type="checkbox"/> Asian or Pacific Islander      | <input type="checkbox"/> Hispanic        |
| <input type="checkbox"/> White, non-Hispanic            | <input type="checkbox"/> Other _____     |

Sex  female  male

---

**VOLUNTEER BACKGROUND.** List organizations and nature of volunteer work:

---

---

**LANGUAGES.** List languages you speak other than English and level of knowledge (slight, fair, fluent):

---

\* **KUNM LISTENER.**  yes  no. If yes, list programs or times of day you listen:

---

\* **OTHER RADIO STATIONS AND INFORMATION SOURCES YOU LISTEN/READ:**

---

\* Check areas that interest you at KUNM for Youth Radio.

**Production** – This person is responsible for the overall radio show. They make sure that everyone else is ready, and that everyone has what they need. The producer is usually not on the air. This way they are free to run around and help everyone else. The producer makes sure that the hosts have their scripts, that the music director has all the music selected, and that the engineer has everything they need. The producer prepares the rundown for the show, which is a list of all the elements in the show and direct the show itself live on Sunday. Working with the engineer and talent to make sure that the program is accurately timed and delivered with the 59 minutes it's allotted each week.

**Segment Producer** – Conceptualizes and/or executes a part of the overall program. It might be a music segment, a commentary segment, a round-table discussion-open phones segment. Working with the show's overall producer and adult mentors, the segment producer sets the topic, determines the format, chooses the talent, and oversees production of the segment to an agreed-upon length. He/she will deliver either a pre-produced segment at an agreed-upon deadline or directing a live segment during the show's airtime.

**Engineering** – This person is in charge of the technical parts of the live broadcast. They work the microphones, play the pre-recorded segments and the music on CD's. They also play any other required announcements or spots. They make sure there's enough headphones in the studio. This person must learn the technical requirements and pass a test, so they can sign the program log.

**Reporter** – This person records interviews for a story with a main focus. The interview sound bites are combined with a written script to produce a pre-recorded news report.

**On-air host** - The host is live on the air during the broadcast of our youth radio show. We'll have two hosts. They will introduce the pre-recorded segments and the music. They will also conduct interviews on-air and facilitate live discussions

**Music** – This person picks out the music that will be featured on the live radio show. They work with the producer and the rest of the team to decide a theme, and then they pick music from the KUNM library or they can bring their own music. The music must meet the guidelines for daytime airplay (no indecency or obscenity).

**Writing Radio Essays** – This is a person who writes an essay or an editorial that is either read on the air live, or pre-recorded. Commentaries can either include recorded interview bits or sound bites

**Internet** - This person will update the website after each production with commentaries and new stories. Youth Radio and community information will also be posted.

List musical preferences and note if knowledgeable of music listed:

---

---

**\* Do you have parental consent to participate?**

**\* Please answer the following question.**

**Why do you want to be a KUNM youth radio producer?**